



JOB DESCRIPTION

Job Title: **Title I Leadership Academy Class Teacher**

Position Type: Certified	Department: School
Salary Schedule: Certified	Location: Deer Valley Middle School
Salary Range:	Reports to: Principal
Term of Employment: 9 months	Shift: Day
Approved By: Human Resources	Date: May 23, 2022

POSITION SUMMARY:

The Leadership Academy Teacher (LAT) will work with the Principal, Leadership Academy Specialist, and site team to instruct students using the Leadership Academy curriculum.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

- Works in collaboration with the LAS & Leadership Academy elective teachers to ensure that the Leadership Academy class is taught in accordance with the curriculum.
- Monitors and mentors students in the program for the purpose of perpetuating students' academic and behavioral success.
- Works with the LAS to facilitate the planning and scheduling of college field trips, guest speakers, and special programs with other teachers.
- Assists the Principal, LAS, and Counselor with LA student recruitment efforts.
- Assists the Principal with LA parent involvement activities.
- Communicates regularly with parents in the LA program
- Accountable for the organization and maintenance of LA materials.

ASSESSMENT, PROGRESS MONITORING, AND DATA:

- Assesses and progress monitors students involved in the LA program
- Compares and contrasts LA students' performance versus non-LA students' performance.

- Track students from LA classroom to enrollment at next level.

PROFESSIONALISM:

- Communicates clearly and effectively with parents, students, staff, and administrators.
- Provides school wide support with respect to implementing LA instructional strategies in the classroom.
- Demonstrates organizational skills and follow through.
- Works collaboratively with all staff members.
- Demonstrates professionalism at all times.
- Follows all administrative procedures and policies of the school district and at campus level.
- Meets any additional specific job requirements as indicated by the school.
- Completes other job related duties as assigned by the supervisor.

OTHER SKILLS/ABILITIES/KNOWLEDGE/WORK STYLE:

- Demonstrates skills to effectively use technology as a tool for planning and implementing instructional strategies.
- Demonstrates the ability to work effectively under time constraints.
- Must be organized with the ability to multitask.
- Must be detailed-oriented and self-motivated.
- Must be able to work independently with minimal supervision and/or assistance.
- Must demonstrate an extremely high regard for confidential and sensitive information.
- Must demonstrate flexibility and good judgment.
- Must have ability to keep abreast of information pertinent to the job.
- Must maintain a well-groomed appearance and follow the DVUSD Dress Code.

CERTIFICATES, LICENSES AND REGISTRATIONS REQUIRED:

- Must have authorization to work in the United States as defined by the Immigration Reform Act of 1986.
- Must meet all Arizona Department of Education certification requirements.

EDUCATION AND/OR EXPERIENCE:

- Must earn a Bachelor's degree (BA) from a four-year college or university.

LANGUAGE SKILLS:

- Demonstrates the ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Demonstrates the ability to write routine reports or correspondence.
- Demonstrates the ability to speak effectively before groups of customers or employees of the organization.

MATHEMATICAL SKILLS:

- Demonstrates the ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume.
- Is able to apply concepts of basic algebra and geometry.

REASONING ABILITY:

- Demonstrates the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Is able to read and interpret a variety of instructions and data furnished in written, oral, diagram, or schedule form.
- Utilizes student testing and related data to identify student strengths and weaknesses.

PHYSICAL DEMANDS:

- Regularly required to stand, reach with hands and arms, talk or hear and taste or smell.
- Frequently required to use hands to finger, handle, or feel objects, tools, or controls.
- Must be able to walk, and occasionally climb or balance; stoop, kneel, crouch or crawl.
- Must regularly lift and/or move up to 50 lbs.
- Must have close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

ENVIRONMENTAL CONDITIONS:

- The noise level in the work environment is usually moderate.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COMMENTS:

This job description is intended to be representative of the work performed by employees in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities as defined by the supervisor.

This is a temporary management guide tool, subject to change.