



JOB DESCRIPTION

JOB TITLE: Teacher Spanish Immersion (K-12)

Position Type: Certified	Department: Curriculum, Instruction & Assessment
Salary Schedule: Certified	Location: School
Reports to: Principal, Language Immersion Coordinator	
Term of Employment: 9 months	Shift: Day
Approved By: Human Resources	Date: January 10, 2020

POSITION SUMMARY:

To work in a partnership with students, staff, parents and the community in accordance with the district’s vision and mission to promote student achievement.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

- Demonstrates an understanding of language acquisition, the curriculum, subject content, and the developmental needs of students by providing relevant learning experiences.
- Provides instruction 100% in Spanish and is able to plan for language acquisition concurrently with content standards.
- Plans using the state’s standards, the school’s curriculum, effective strategies, resources, and data to meet the needs of all students.
- Effectively engages students in learning by using a variety of instructional strategies in order to meet individual learning needs.
- Systematically gathers, analyzes, and uses all relevant data to measure student academic progress, guide instructional content and delivery methods, and provides timely feedback to both students and parents throughout the school year.
- Uses resources, routines, and procedures to provide a respectful, positive, safe, student-centered environment that is conducive to learning.
- Maintains a commitment to professional ethics and communicates effectively.
- Takes responsibility for and participates in professional growth that results in enhanced student learning.
- The work of the teacher results in acceptable, measurable, and appropriate student academic progress.
- Requires students to demonstrate 21st Century skills; critical thinking, communication, collaboration, creativity and technology in every classroom.
- Engages students through activities both inside and outside the classroom.
- Utilizes common core strategies in daily instruction.
- Embeds continuous improvement principles utilizing the Baldrige framework.
- Must meet any additional specific job requirements as indicated by the school.
- Maintains a commitment to the DVUSD Immersion Fidelity Assurances and the language immersion model of the program.

MARGINAL DUTIES:

- Other job related duties as assigned by the supervisor.
- Adheres to legal and procedural guidelines (i.e. Board Policy, EL, and Special Education).
- Meets all professional obligations, responsibilities and deadlines.
- Communicates and responds in a competent and timely fashion.
- Applies knowledge gained from professional development activities.
- Demonstrates professionalism at all times.
- Follows all administrative procedures and policies of the school and district.
- Works cooperatively with all staff members.

SUPERVISORY RESPONSIBILITIES:

- Supervises and evaluates any assigned paraprofessionals or aides.
- Supervises students.
- Supervises any assigned parent volunteers or chaperones.

OTHER SKILLS/ABILITIES/KNOWLEDGE/WORK STYLE:

- Ability and desire to provide outstanding customer service.
- Ability to effectively use technology as a tool for planning and implementing instructional strategies.
- Ability to work effectively under time constraints.
- Must be organized with the ability to multitask.
- Must be detailed-oriented and self-motivated.
- Must have excellent memory and ability to function well under stress.
- Must be able to work independently with minimal supervision and/or assistance.
- Must demonstrate an extremely high regard for confidential and sensitive information.
- Must demonstrate flexibility, common sense, and good judgment.
- Must have ability to keep abreast of information pertinent to the job.
- Must maintain a well-groomed appearance and follow the DVUSD Dress Code.
- Must have a basic knowledge of computers.

CERTIFICATES, LICENSES AND REGISTRATIONS REQUIRED:

- Must have authorization to work in the United States as defined by the Immigration Reform Act of 1986.
- Must meet all Arizona Department of Education certification requirements.
- Must demonstrate a minimum of Advanced-Low proficiency in Spanish as assessed by a nationally recognized language proficiency exam such as the Stamp Pro or ACTFL's OPIc, WPT, Listening and Reading tests.

EDUCATION AND/OR EXPERIENCE:

- Must earn a Bachelor's degree (BA) from a four-year college or university.

LANGUAGE SKILLS:

- English and Spanish proficiency, with a minimum of Advanced-Low proficiency in Spanish.
- Strong ability to read, analyze and interpret state standards and student data, general business periodicals, or professional journals.
- Demonstrates the ability to write routine reports or correspondence.
- Demonstrates the ability to speak effectively before groups of customers or employees of the organization.
- Ability to modify content vocabulary/idiomatic expressions that may impede comprehension.
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

MATHEMATICAL SKILLS:

- Demonstrates the ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference and volume.
- Is able to apply concepts of basic algebra and geometry.

REASONING ABILITY:

- Demonstrates the ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Is able to read and interpret a variety of instructions and data furnished in written, oral, diagram, or schedule form.
- Utilizes student testing and related data to identify student strengths and weaknesses.

PHYSICAL DEMANDS:

- Regularly required to stand, reach with hands and arms, talk or hear and taste or smell.
- Frequently required to use hands to finger, handle, or feel objects, tools, or controls.
- Must be able to walk, and occasionally climb or balance; stoop, kneel, crouch or crawl.
- Must regularly lift and/or move up to 30 lbs.
- Must have close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

ENVIRONMENTAL CONDITIONS:

- The noise level in the work environment is usually moderate.
- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

COMMENTS:

This job description is intended to be representative of the work performed by employees in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities as defined by the supervisor.

This is a temporary management guide tool, subject to change.

