



DEER VALLEY

Unified School District

JOB DESCRIPTION

JOB TITLE: **Craftsman Maintenance VI – Equipment Operator I**

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| Position Type: Classified | Department: Facilities |
| Salary Schedule: Classified | Reports to: Facilities Director |
| Salary Range: 28 | |
| Term of Employment: 12 months | Date: June 8, 2017 |
| Shift: Day | Approved by: Human Resources |

POSITION SUMMARY:

Assists in operation of most District equipment used in maintaining and landscaping grounds and facilities throughout the District.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL FUNCTIONS:

- Assists in the operation of equipment such as backhoes, trenchers, 1 ton to 20-ton dump trucks, front-end loaders, tractors, sweepers, and other District equipment.
- Assists in the operation of lawnmowers, jackhammers, chain saws, generators, compressors, tampers, rollers, cement saws, core drills, augers, and sandblaster, uses hand tools.
- Delivers to and picks up various equipment and materials from job sites.
- Assists in excavation and back filling, regarding construction/remodel sites.
- Assists in maintaining and grading decomposed granite, running tracks, and playfields.
- Assists in rototilling or replacing sand in all sand play areas.
- Digs post holes.
- Assists in excavation and helps repair and backfill domestic water lines.
- Assists in aeration of fields as needed.
- Performs a wide variety of manual labor.

MARGINAL DUTIES:

- Other job related duties as assigned by the supervisor.
- Assist other personnel as may be required for the purpose of supporting them in the completion of their work activities.

SUPERVISORY RESPONSIBILITIES:

- None.

SKILLS/ABILITIES/KNOWLEDGE/WORK STYLE:

- Ability and desire to provide outstanding customer service.
- Ability to work effectively under time constraints.
- Able to work a flexible schedule, which may include weekend work.
- Must be able to comply with District's attendance standards as described in established guidelines.
- Must maintain a well-groomed appearance.
- Must be a team player and get along well with others.
- Must be highly organized with the ability to multitask.
- Must be detailed-oriented and self-motivated.
- Handwriting must be legible.
- Must have excellent communication skills.
- Must have excellent memory and ability to function well under stress.
- Must demonstrate an extremely high regard for confidential and sensitive information.
- Must demonstrate flexibility, common sense, and good judgment.
- Must have ability to keep abreast of information pertinent to the job.
- Ability to read and interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Ability to write routine reports and correspondence.
- Ability to add, subtract, multiply, and divide in all units of measure using whole numbers, common fractions, and decimals.
- Ability to compute rate, ratio, discounts and percent and to draw and interpret bar graphs.
- Ability to solve practical problems and deal with a variety of concrete variables in standardized situations.
- Ability to effectively present information in one-on-one and small group situations.
- Interpersonal relation skills required.
- Must have basic knowledge of computers.
- Ability to operate specific equipment or tools.
- Knowledge of methods and techniques in operation of assigned heavy equipment.
- Knowledge and ability to operate various types of equipment, such as, mowers, backhoes, trenchers, heavy dump trucks, sweepers and other assigned heavy equipment.
- Basic knowledge of safe working and operating practices including traffic control and job site protection.
- Must have basic mechanical and technical knowledge and skill to perform operator maintenance on all equipment pertinent to the position.

CERTIFICATES, LICENSES AND REGISTRATIONS REQUIRED:

- Must have authorization to work in the United States as defined by the Immigration Reform Act of 1986.
- Must not have accrued six (6) points against driver's license within the past three (3) years.
- Must be able to obtain a Valid Arizona Commercial driver's license (CDL) Class A within 90 working days of employment.

EDUCATION AND/OR EXPERIENCE:

- High School diploma or general education degree (GED).
- Equivalent combination of education and experience.

ADVANCEMENT REQUIREMENTS:

- Must stay at this range for 4 years before being tested for Craftsman Maintenance VII-Equipment Operator II (Range 32).

PHYSICAL DEMANDS:

- Regularly required to stand, use hands to finger, handle, or feel objects, tools, or controls, reach with hands and arms, and talk or hear.
- Must frequently climb or balance, stoop, kneel, crouch or crawl, and taste or smell.
- Must occasionally lift and/or move more than 100 lbs.
- Must have close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus

ENVIRONMENTAL CONDITIONS:

- The noise level in the work environment is usually loud.
- The employee frequently works near moving mechanical parts.
- The employee occasionally works in high, precarious places and in outside weather conditions.
- The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock and vibration.

COMMENTS:

This job description is intended to be representative of the work performed by employees in this position and is not all-inclusive. The omission of a specific duty or responsibility will not preclude it from the position if the work is similar, related, or a logical extension of position responsibilities as defined by the supervisor.

This is a temporary management guide tool subject to change.